# Certificate Renewal Credit Plan

## Request for Pre-Verification of Renewal Credit

**Part A: To be completed by Teacher Educator or Master Teacher:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>SC Certificate #</td>
<td>Certification Area(s)</td>
</tr>
</tbody>
</table>

**Activity Renewal Option (Check one below) Note: Option 3 District Point Plan (N/A)**

- [ ] Option 1 College Credit
- [ ] Option 2 SDE Certificate Renewal Course
- [ ] Option 3 District Point Plan (N/A)
- [ ] Option 4 Publication
- [ ] Option 5 Instruction
- [ ] Option 6 Professional Training
- [ ] Option 7 Professional Assessor/Evaluator
- [ ] Option 8 Mentor, Supervisor, Instructional Coach
- [ ] Option 9 Educational Project, Collaboration, Grant, or Research
- [ ] Option 10-11 Professional Development Activity

<table>
<thead>
<tr>
<th>Location</th>
<th>Date(s) of Participation:</th>
<th>Estimated # of renewal credits:</th>
</tr>
</thead>
</table>

**Activity Description or Objectives (attach documentation if applicable):**

**Does this activity exceed typical job requirements for your position?**

- [ ] Yes  
- [ ] No

**Justification: How does activity relate to your professional growth and development plan?**

## Part B: Pre-Verification to be completed by Renewal Plan Coordinator:

**Based on the information provided, is this activity an appropriate certificate renewal option for this educator?**

- [ ] Yes  
- [ ] No

**If no, why not?**

**Signature of Renewal Plan Coordinator**

<table>
<thead>
<tr>
<th>Date</th>
</tr>
</thead>
</table>