Instructor: Professor Barbara A. Veal, vealba@cofc.edu (cell: 697-1167)

Office Hours: By appointment, available on Wednesdays 8:00 a.m.-11:00 a.m. or call to make an appointment

Meeting Time and Place: Wednesday, 8:00 a.m. - 10:45 a.m.
C of C North Area Campus, Room ____/assigned elementary school

Grading and Attendance: Class attendance, punctuality, and professional behaviors are expected.

Prerequisite: EDEE 327

Course Description:
This course provides candidates seeking elementary grades certification an opportunity to observe and teach small groups of students and/or whole classes. Candidates will observe how subject area content is taught and will practice planning, instructing, and assessing elementary grade students.

This course is closely aligned to the EHHP conceptual framework, addressing all three elements of teaching competency with its focus on understanding and valuing upper elementary students (ETC 1), knowing what and how to teach and assess and to create an environment in which learning occurs for grades 2-6 (ETC 2) and understanding one’s self as a professional, upper elementary level teacher (ETC 3).

Course materials, optional text, and Technology: ADEPT overview, 3 Ring-Binder Field Notebook

Accommodations: If you have a documented disability and have been approved to receive accommodations through the Center for Disability services/SNAP (Students Needing Access Parity), please let me know as soon as possible.
**Course Outcomes:**

1. Analyze how and why academic content areas are taught in the manner observed in conjunction with ADEPT and South Carolina standards. (PD 1 & 6)  
2. Work effectively with the entire class and small groups of students. (PD 5, 7, and 8)  
3. Plan four lessons and develop appropriate assessments. Teach the approved; developmentally appropriate lessons in the field placement classroom. (PD 2-7)  
4. Recognize and describe the role of SC Curriculum and/or Core Standards in planning, teaching, and assessment. (PD 1, 2, & 3)  
5. Use technology as a planning and teaching tool. (PD 5 & 6)  
6. Recognize the learning needs of diverse students. (PD 5, 6, 7, & 8)

**Academic Honesty and Integrity:**

The School of Education dispositions encompass academic honesty and integrity, which are highly regarded in this class and are assessed on several levels. One means of assessment is completion of a Disposition Assessment form at the end of the semester. As a student at the College of Charleston you have agreed to uphold the policies outlined in the Student Handbook: *A Guide to Civil and Honorable Conduct*  
http://www.cofc.edu/studentaffairs/general_info/studenthandbook.htm both in your coursework and as a representative of the College of Charleston in field experiences and clinical practice situations. Violations to the Code of Conduct in the Student Handbook will be reported to the honor Board.

As EDEE provides coursework toward Bachelor's degrees and recommends candidates for teacher certification, professors reserve the right to document violations that would impact candidate certification (e.g., attendance problems in field experiences and clinical practice, professionalism in schools, etc.).
Course Requirements:

1. **Attendance (20 points)**
   Attendance is vital in this course. If you miss more than two classes, you will receive a WA/F in the course. Prompt arrival at all field placements is extremely important. Try not to be tardy. If you have to be tardy or absent, you must text the field instructor to let her know what is going on. Do this before 8:00 if possible.

2. **Photos from your teaching experience (15 points)**
   You are expected to include photos from your teaching experience. Photos should be of you teaching and/or photos of the class. Place these first in your notebook.

3. **Field Experience Notebook (60 points)**
   Your notebook should be a 3-ring notebook in tabbed sections as listed on the next page. You will be expected to plan and conduct four lessons in your assigned classroom during the semester. At the end of the semester you will be expected to turn in your field notebook. You will be given a final grade for content, organization, and neatness.

4. **ADEPT lesson plans (80 points) 4 x 20 pts. each**
   - Revised lesson plans (80 points) 4 x 20 pts. each
   - Reflections of lessons taught (80 points) 4 x 20 pts. each

5. **Final Exam (65 points)**
   Exam topics will be provided for students to make a project choice. Students will opt to work with a partner or alone. Following the exam presentations, you will be given in-class time to complete the course evaluation for EDEE 382.
If any of your course instructors do not give you a specific lesson plan format, I will have one for you. Otherwise, you must use the lesson plan format I give you.

Your lesson plan must be reviewed and approved by the (1)cooperating teacher, then the (2)content course instructor and last the (3)field instructor prior to teaching them. Therefore you may not teach a lesson before receiving feedback/approval on our lesson plan from all three.

The lesson plan should be e-mailed each one of the areas from above. Talk to the cooperating teacher and content instructor about when they should be e-mailed to you. You will need to e-mail your lesson to me by Tuesday 6:00 p.m. Please do not fail to e-mail me your plan. I will e-mail you and ask where your plan is.

Each student will be given a red lesson plan folder with pockets.

1. You will teach your lesson on Wednesday.
2. The following Wednesday you will turn in your red folder with a revised lesson, reflection, and the ADEPT form for the lesson you taught. Leave it in the designated area in the basket first thing when you get there in the morning. Do not wait till you leave to put your folder in the basket. I may be leaving before you and I need to grade it. It will be put back in the basket the next week for you to pick up.
3. I will know your lesson plan has been revised by seeing the changes that are highlighted or colored. You will not receive a grade until that is done.
4. You will also turn in a copy of your ADEPT form if I have evaluated you. I will record each ADEPT form on-line. I am responsible for turning in the one(s) evaluated by me.
Requirements for
Field Experience Notebooks

**Introduction:** Include any information given to you about your school. You may also go on-line to your school's web site to find info about the school. **Include several photos of you teaching your lesson(s).** A CCSD school calendar could also be included.

**Section 1:** Your ADEPT lesson plans, revised lesson plans and reflections from the lessons are first.

**Section 2:** Your ADEPT forms from each lesson.

**Section 3:** Any handouts, worksheets, and games from our class at the North Area Campus are last.
Attendance 20 points
Photos from teaching 15 points
Field Experience Notebook 60 points
ADEPT lesson plans 80 points
Revised lesson plans 80 points
Reflections of lessons 80 points
Final Exam presentations 65 points
400 points

Grading Scale

<table>
<thead>
<tr>
<th>Points Earned</th>
<th>Grade</th>
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<tbody>
<tr>
<td>380-400</td>
<td>A</td>
</tr>
<tr>
<td>349-379</td>
<td>A-</td>
</tr>
<tr>
<td>328-348</td>
<td>B+</td>
</tr>
<tr>
<td>307-327</td>
<td>B</td>
</tr>
<tr>
<td>286-306</td>
<td>B-</td>
</tr>
<tr>
<td>265-285</td>
<td>C+</td>
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<tr>
<td>244-264</td>
<td>C</td>
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<tr>
<td>223-243</td>
<td>C-</td>
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<tr>
<td>202-222</td>
<td>D</td>
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<tr>
<td>201-0</td>
<td>F</td>
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</tbody>
</table>
Class Expectations:

1. Embrace learning in the field assignment.
2. Complete all written assignments on time.
3. Maintain a professional demeanor including appropriate dress and conversation.
4. Turn your cell phone off while in the classroom. Do not use your cell phone in the classroom at all.
5. Be respectful of the learning community. Be positive! Refrain from sharing experiences on blogs, Facebook or Twitter.
6. Try not to miss more than two classes. Missed classes will have to be made up.
7. Turn in your required assignments on time. If your cooperating teacher fails to get back with you about the lesson plan in a timely fashion, you must e-mail me to let me know your plan will be late and will be turned in after 6:00 p.m.
<table>
<thead>
<tr>
<th>Week</th>
<th>Date &amp; Location</th>
<th>Topics and Activities</th>
<th>Reading Assigned</th>
<th>Due Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>8/24 North Area Campus</td>
<td>Introductions, Syllabus overview, partner sign up-#1 Science Buddies</td>
<td></td>
<td></td>
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<tr>
<td>2</td>
<td>8/31 North Area Campus</td>
<td>ADEPT Classroom management Parent Involvement #2 Rules Talk Reflection #1 is due</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>9/7 Field Site</td>
<td>Orientation to Field Site: Get involved! Talk to your cooperating teacher about scheduling and get his/her contact info and a classroom schedule. #3 Teachers Connecting with Families Reflection # 2 is due.</td>
<td></td>
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<tr>
<td>4</td>
<td>9/14 Field Site</td>
<td>Get to know your students. Take notice of their behavior plan in the classroom. Make a map of the student's location in the class. #4 Bullying, What Parents &amp; Teachers Can Do Reflection # 3 is due.</td>
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<tr>
<td>5</td>
<td>9/21 Field Site</td>
<td>Early Release Partner A teaches a Math lesson. #5 The Homework Debate Reflection # 4 is due.</td>
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<tr>
<td>6</td>
<td>9/28 Field Site</td>
<td>Partner B teaches a Math lesson. Reflection # 5 is due. Student A paperwork is due.</td>
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<tr>
<td>7</td>
<td>10/5 Field Site</td>
<td>Student A teaches a Social Studies lesson Student B paperwork is due.</td>
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<td>8</td>
<td>10/12 Field Site</td>
<td>Student B teaches a Social Studies lesson Student A paperwork is due.</td>
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<tr>
<td>9</td>
<td>10/19</td>
<td>Student A teaches a Literacy lesson.</td>
<td>Student B paperwork is due.</td>
<td></td>
</tr>
</tbody>
</table>
| 10 | 10/26 Field Site | Early Release  
Student B teaches a Literacy lesson. | Student A paperwork is due. |
| 11 | 11/2 Field Site | Students A teaches a Science lesson. | Student B paperwork is due. |
| 12 | 11/9 Field site | Student B teaches a Science lesson. | Students A paperwork is due.  
Bring a pkg. colored 3 x 5 index cards next week. |
| 13 | 11/16 North Area Campus | Make and Take Day, Exam information | Student B paperwork is due. |
| 14 | 11/23 | No school! Thanksgiving Break |  |
| 15 | 11/30 Field Site | Last Day in the field.  
Observe. Do something nice for the class! | Your notebook is due. |
| 16 | Date to be announced later North Area | Present exam projects at North Area Campus | 9:00 a. m.  
Course Instructor Evaluation  
(Make sure you bring your cell phone or I-pad to do the evaluation) |

***Write thank you notes to your cooperating teacher and principal. Either deliver or mail them. Do something nice for the class. Goodie bags, cupcakes, a gift card to the Dollar Store, etc.***