

EHHP

POLICIES AND PROCEDURES FOR Grading”

Andrew H. Lewis, Ph.D.

Co-Chair HEHP

New Adjunct Faculty Orientation

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College of Charleston
Charleston, South Carolina

MISSION

- The mission of the School of Education, Health, and Human Performance at the College of Charleston is the development of educators and health professionals to lead a diverse community of learners toward an understanding of and active participation in a highly complex world.

- **1. GRADING SCALE:**

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<u>Letter Grades</u>	<u>Grade Points</u>	<u>Percentage Range</u>
• A	93 – 100%	4.0
• A-	91 – 92%	3.7
• B+	89 – 90%	3.3
• B	86 – 88%	3.0
• B-	84 – 85%	2.7
• C+	82 – 83%	2.3
• C	79 – 81%	2.0
• C-	77 – 78%	1.7
• D+**	75 – 76%	1.3
• D	72 – 74%	1.0
• D-	70 – 71%	0.7
• F	0 – 69%	0.0

- 2. **PROFESSIONAL BEHAVIOR/DISPOSITIONS**: Students are responsible for all content and assignments for each class. They are expected to demonstrate professional behaviors consistent with the following dispositions:
- 3. **ATTENDANCE**: Class attendance and punctuality are expected professional behaviors. Students are responsible for meeting the specific attendance requirements as outlined in the syllabus for each course. A student may receive a “WA/F” for excessive absences, based on the class attendance requirements specified in the syllabus
- 4. **MAKE-UP EXAMINATIONS AND QUIZZES**: If a quiz or examination (other than the final examination) was missed for a legitimate reason, as determined by the professor, the professor has the discretion to administer a make-up examination. It is the responsibility of the student to make arrangements for the make-up.

- 5. **DUE DATES**: Due dates for course assignments, as well as scheduled quizzes and exams, are listed in the syllabus. Any changes will be announced in class. Consequences related to late materials are determined by the professor.
- 6. **FINAL EXAMS**: The final exam for each course (which may be in the form of an examination, performance, or project) will only take place during the period scheduled for the final exam for that course. (Undergraduate students who have more than two final exams scheduled on the same day may arrange for an alternate time for one final exam through the Office of the Undergraduate Student Services.)
- * Applies to all EDEE and EDFS courses and all PEHD teacher education courses above the 200 level.

- **7. PAPERS:** Papers will be word processed using the style of the Publication Manual of the American Psychological Association (most current edition).
- **8. HONOR SYSTEM:** All courses in the School of Education, Health, and Human Performance are conducted under the Honor Code of the College of Charleston. The Honor Code specifically forbids lying, cheating, attempted cheating, stealing, attempted stealing and plagiarism. Students at the College are bound by honor and by their acceptance of admission to the College to abide by the Code and to report violations.
- **9. ADA ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act (ADA), all qualified students are entitled to “reasonable accommodations.” The instructor must be notified during the first week of class of any accommodations needed.

Questions

Make the best of your Teaching Potential!