

Student Research Awards:

Deadlines for Applications:

Due to a variety of deadlines and needs of the various programs in the School of Education, Health, and Human Performance, proposals are reviewed within 30 days of receipt by the committee chair.

Paperwork should be submitted by student researcher to departmental chair at least one week prior to these deadlines.

Name of the Student Applicant: _____
 Email Address of Student Applicant: _____
 Major of the Student Applicant: _____
 Name of Faculty Mentor: _____
 Email Address of Faculty Mentor: _____
 Department of the Faculty Mentor: _____

Title of Project:

Inclusive Dates of Funding Support Requested for the Project (may not cross fiscal years on one application):

From: _____ To: _____

A completed application MUST include authorized signatures by the student applicant, the student’s faculty mentor, and the department chair of the faculty mentor. Signatories to this document attest to the veracity of the information provided and the willingness of the student, faculty mentor, and sponsoring department to follow all applicable College of Charleston rules and regulations for travel to conduct research or expenditures to support the research effort. For travel, this includes submitting an approved College of Charleston Travel Authorization to the Controller’s Office not less than four days prior to the commencement of travel, and then to complete the necessary paperwork no more than 10 days after the travel to qualify for reimbursement. For supplies, materials, etc., this means following the guidelines proscribed by the Procurement Office of the College of Charleston. If live subjects are involved in the research, College IRB procedures must be followed. Funds awarded to support this project will be managed by the Dean’s Office in the School of Education, Health, and Human Performance. Within two months of ending date for the support of the project, the signatures to this application promise to submit a Final Report to the EHHP Teacher-Scholar Committee.

_____	_____
Student Applicant	Date
_____	_____
Faculty Mentor	Date
_____	_____
Department Chair	Date

Project Objective (s):

Primary Project Activities:

Anticipated Outcomes:

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Statement of Student Responsibilities and Assurances to Conduct the Work and Communicate Results of Funded Awards:

If this request is funded, the student is expected to commit sufficient time to the project to make reasonable progress. The student is not expected (nor allowed) to let work on this project interfere with other course work. The student is responsible for submitting a one-page final report to the Teacher-Scholar Committee within two months of the end of this project.

Statement of Faculty Responsibilities and Assurances to Mentor the Student Effort on Funded Awards:

If this request is funded, the faculty mentor is expected to provide the encouragement, advice, support, and time necessary to adequately mentor the student on this research project. This promised commitment is not expected (nor allowed) to compromise the faculty member's ability to fulfill the other teaching, research, and service responsibilities during this period.

If this request is funded, the Dean of the School of Education, Health and Human Performance's office will oversee the proper expenditure of funds. In the event that the awarded funds are either not spent or are not accounted for within two weeks of the conclusion of the funded project period, the student researcher should notify the Teacher-Scholar Committee so that funds can be used to support other research endeavors.

**School of Education, Health, and Human Performance
Student Research Award Application**

Project Title: (typed)

Name of Student Applicant: (typed)

Itemized Budget: List budget requests in a table format. Items over \$50 must be listed separately. Items under \$50, such as photocopying, may be listed collectively. The relevance of each request (collective or individual) to the project must also be described. The total request from the fund is limited. Additional support for the project must also be described. All items purchased with funds are considered to be the property of the College of Charleston, and must remain in the custody and possession of the College of Charleston at the conclusion of the award period. Student stipends included must comply with all College policies regarding such pay.

Item & Description

Amount Requested

(1)

(2)

(3)

(4)

(5)

Total Request: _____

Other Funding for Project: _____

Total Project Cost: _____

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Name of Student Applicant: (typed)

Project Description & Justification: In the space provided below, the student applicant must describe the nature of the research project to be undertaken and the student's involvement in the project. The description must be general enough that a faculty member from a discipline outside that of the project can appreciate both the significance of the work and the role of the student. The quality of this student statement will be one of the primary criteria in the faculty evaluation of the application. Students are strongly advised to have this statement reviewed by their faculty mentor before submitting the final application. The statement must be typed inside the box on the front side of this page.

Will IRB approval be needed? _____ If so, where are you in the process? _____

Will copyright permissions be required for any instruments used in the project? _____ If so, where are you in the process?

Brief student work plan (timeline and hours per week—including those not covered by a stipend):

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Project Title: (typed)

Name of Student Applicant: (typed)

Project Abstract & References: In no more than two pages, the student applicant must provide an introduction, purpose statement, hypothesis, and methods with appropriate supporting references that describes the nature of the research project to be undertaken. The description must include a specific bolded heading at the beginning of each section. The description must be general enough that a faculty member from a discipline outside that of the project can appreciate the significance of the work and understand the purpose of the project. The quality of this student statement will be one of the primary criteria in the faculty evaluation of the application. Students are strongly advised to have this statement reviewed by their faculty mentor before submitting the final application.